



Black River Middle/High School Fact Sheet

INFORMATION TO HELP YOU MAKE YOUR DECISION FOR REMOTE vs. IN-PERSON INSTRUCTION

Middle/High School IN-PERSON PROTOCOLS and PROCEDURES FACT SHEET

<p>ROSTERS: Remote & In-Person</p>	<ul style="list-style-type: none"> • Classroom Rosters will not change for remote or in-person instruction. • In-person classes begin at 8:00am and end at 2:15pm, Monday–Thursday. On Fridays students who chose in person learning may opt for a remote learning day. They will be required to submit their attendance remotely through Infinite Campus. Students electing to be on campus will be receiving more information regarding a Friday “Flex” schedule soon. • Students receiving in-person instruction will be asked to dress for the weather. Classes may enjoy time outdoors for some lessons, lunch and mask breaks. Students will need to plan accordingly.
<p>Screening:</p>	<ul style="list-style-type: none"> • Parents are responsible for checking their children for COVID-like symptoms and take temperatures before school every morning. If your child has a fever or any other COVID-like symptoms, please reference the flowchart in the Ottawa County Health Department Toolkit (linked below) to determine whether they should be excluded from school. <p>https://www.miottawa.org/Health/OCHD/pdf/OCDPH_School-factsheet.pdf</p> <p>If you would prefer a screening protocol until you have the symptoms and health question memorized, we recommend MI Symptom Checker at misymptomapp.state.mi.us - simply take the wellness check. This is a MI Department of Health and Human Services website.</p> <ul style="list-style-type: none"> • For student safety, staff is required to complete a daily self-screening protocol and will not be in the building if they show signs of COVID-19. • The school will closely follow the guidelines set by the Ottawa County Department of Public Health (OCDPH) under the COVID-19 Return to School Toolkit. (Linked above) • In accordance with the OCDPH, two COVID-19 symptom quarantine areas have been created to keep symptomatic students away from other students until he or she can be picked up. • The school has a designated staff member that is working closely with the OCDPH nurses to ensure we are following the proper protocols for the quarantine of suspected cases, contact tracing and timely notification for our families.

<p>Arrival:</p>	<ul style="list-style-type: none"> ● Students should be dropped off at the door closest to their classroom. <ul style="list-style-type: none"> ○ Students with classes in the north hallways can use the main entrance or door E in the back of the main building ○ Students with classes in the south hallways can use the main entrance or the south faculty entrance ○ Students with classes on the first floor/basement or coming from the Lyceum should use door E in the back of the main building ○ Students who need to use the elevator should enter at door E ● Students may not enter the main building before 7:40am. All doors will open at 7:40am and not before. ● Classes begin at 8:00am. ● Students are expected to keep moving while in the hallway, go directly to class and not congregate with other students at any point. ● Students will be required to use hand sanitizer upon entering the classroom.
<p>Breakfast:</p>	<ul style="list-style-type: none"> ● Breakfast will be available in the Lyceum as a 'grab and go' option from 7:30am-8am. ● Breakfast should be eaten outside, in your car with your parent(s), or student drivers may eat in their car. Students may not eat breakfast in the classroom.
<p>Visitors and Item Drop-Offs:</p>	<ul style="list-style-type: none"> ● Parent volunteers/visitors are not permitted in the middle/high school building unless it is an emergency situation. ● Approved visitors must agree to follow all safety guidelines and screening procedures before they will be permitted to enter. These have been posted on the website. ● Item drop-offs will be limited to medically necessary items only. It will be important for families to plan ahead.
<p>Classrooms:</p>	<ul style="list-style-type: none"> ● Students will be expected to use hand sanitizer upon entering the classroom. ● All non-essential furniture items have been removed from each classroom to allow for spacing. ● Each classroom has been rearranged to allow for optimum social distancing. As feasible, student desks/tables will be facing the same direction toward the front of the classroom. ● Students will be assigned a seat as part of the social distancing protocol. ● Classroom teachers will have the flexibility to move outside when the weather is permissible. Students should dress for the weather! ● Tables and frequently touched surfaces will be disinfected between each block, after lunch, and in the evening. ● Classrooms have been equipped with a plexiglass stand at the teacher's desk. ● Classroom teachers will assist in cleaning desks/tables while students wait for last minute instructions and class dismissal.

Updated Block Schedule:

Period	Time	MON	TUE	WED	THU	FRI
1st	8:00 - 9:50	A	D	A	D	Optional Attendance Day - Remote Learning
2nd Lunch	9:57 - 11:47 11:48 -12:18	B	E	B	E	
3rd	12:25 - 2:15	C	F	C	F	

Lunch:

- Lunch will be delivered to the classroom in 'grab and go' containers.
- **Lunches from home are encouraged.**
- Lunch will be eaten in the classrooms (or outside) with students socially distanced when feasible.
- Students will have a scheduled handwashing before lunchtime. They will be asked to use hand sanitizer before mealtime.
- Students with nut allergies that are not comfortable eating in a classroom may continue to use the peanut-free tables in the Lyceum. Seats will be marked to allow for social distancing.
- Food service staff will ensure any necessary food handling changes are implemented based on local public health guidance.

Facial Coverings:

- ALL faculty, approved visitors and students in grades 6-12 are required to wear a mask or facial covering unless otherwise directed by a staff member OR during designated times of the day.
- Facial masks or coverings must fit snugly and cover the nose and mouth. Face shields and bandanas are not acceptable facial coverings.
- Reusable facial coverings/masks must be washed at home daily.
- Disposable facial coverings should be disposed of at the end of each school day.
- Facemask breaks will be given when students are outside and socially distanced or as needed.
- Students not able to wear a mask due to a medical condition must get a waiver from the health department that is signed by their doctor and then schedule an appointment to meet with Shannon Brunink, Head of School before October 10.

Hallways:

- Passing time in between blocks is seven minutes. Classroom teachers will allow students to leave in small groups in an attempt to limit hallway crowding. Students will need to allow for distance in between themselves and friends.
- Hallways have been clearly marked with directional signs - like a roadway, students should stay to the right, along the wall.
- Teachers and staff will be in the hallways to remind students to distance and walk in the direction of the signs.

	<ul style="list-style-type: none"> • Students are expected to keep moving while in the hallway and not congregate with other students at any point. • All students will work in the classroom and use of the hallways for projects will be limited.
Bathrooms:	<ul style="list-style-type: none"> • Bathrooms will be clearly marked with how many students are allowed in the bathroom at a time. Social distance markers have been placed outside the doors in case the bathroom is at capacity. If there is a wait of more than two students who need to use the restroom, the extra students will need to return to the classroom and try again when there is a shorter line. • The middle sinks will not be available. • Facial coverings must be worn while in the bathroom. • Proper handwashing technique will be discussed in class when students return to campus and signs are posted in each bathroom to remind students of safe hygiene practices. • Bathrooms will be cleaned and disinfected periodically throughout the day by Hi-Tec custodial staff.
Drinking Fountains and Water Bottles:	<ul style="list-style-type: none"> • The drinking fountains are not available for students or staff. • All students should bring a water bottle to school filled with water from home. Water bottle filling stations are open for use during the day. Students will be reminded to use hand sanitizer before and after use. If you have a concern regarding the filling station, please give your student enough water for the day.
Lockers:	<ul style="list-style-type: none"> • Lockers are not available in the middle/high school building. Reminder: Visitors with student drop-offs are not allowed in the building. Please plan ahead. Students should bring a string bag with athletic shoes for gym class and extra items.
Dismissal: MS/HS 2:15pm Elementary 2:25pm	<ul style="list-style-type: none"> • Students will be dismissed at 2:15pm. Teachers will dismiss students in small groups. We ask that you remind your student to please be patient while exiting the building and use social distancing. Have an after school plan. Students will not be allowed to congregate in the building while waiting for pick-ups. The Lyceum building may be open for a limited time after school and this is still being assessed. • Teachers and staff will be in the hallways and outside to remind students to use social distancing and safety protocols.
New Building Protocols:	<ul style="list-style-type: none"> • Extra Hi-Tec custodial staff have been employed to help with sanitizing high-touch areas throughout the school day. • In accordance with the OCDPH, two COVID-19 symptom quarantine areas have been created to keep symptomatic students away from other students until he or she can be picked up. • The school has a designated staff member that is working closely with the OCDPH nurses to ensure we are following the proper protocols for the quarantine of suspected cases, contact tracing and timely notification for our families.
Illness/Attendance:	<ul style="list-style-type: none"> • Regardless of in person or remote learning selection, please report all absences to the MS/HS attendance line (616) 355-0055 x228. When you call in to our attendance line, please indicate, as specific as possible, the reason for the absence and symptoms your student is experiencing. As a reminder, students experiencing symptoms as

outlined in the OCDPH Toolkit flowchart should not come to school.

Miscellaneous:

- Due to the indoor facial coverings/mask requirement, students in beginning band, middle, and high school band will not be allowed to rehearse or play instruments indoors. Students will be taken outside to rehearse, weather permitting. Dress accordingly. If you have questions, please contact Jon Montgomery, Band Director at montgomeryj@brpsk12.org.
- Due to the indoor facial coverings/mask requirement, students in choir and orchestra will be required to wear a mask at all times and will be allowed to rehearse.
- Students are not allowed to bring treats/food to share with a classroom or classmates.
- Senior lunch has been postponed while we are in Phase 4
- Field trips, student assemblies, special performances, and school spirit events have been postponed while we are in Phase 4
- Athletic events will follow all MHSAA guidelines.